

## **HCT Group Transport Service**

### **Summary of Charges effective from 1<sup>st</sup> April 2016 – March 2017**

#### **Membership**

A Membership charge of £30 for voluntary and community groups, advance payment

A membership charge of £150 applies to local authorities and statutory groups, advance payment

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#### **Hiring a Minibus**

Our standard rates are as follows:

**Minibus hire:** £7.00 per hour

**Mileage charge:** £1.00 per mile (from first mile)

Please note, there is a minimum hire charge of £28 plus mileage in all circumstances, (4 hours).

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#### **If you need a driver**

A fully qualified driver can be hired for £19.50 per hour.

#### **Big discounts for off-peak bookings**

If you book a minibus for use between **7pm and 7am**, you are entitled to a discounted rate for both minibus hire and driver hire.

Minibus hire: £3.50 per hour

Driver hire: £17.00 per hour

Please note, the minimum hire charge of £28 (4 hours) plus mileage still applies.

#### **Big discounts for longer bookings**

There are great deals available for longer bookings:

Whole day (24 hours): £84 plus mileage charge of £1.00 per mile

All weekend (Saturday and Sunday): £118 plus mileage charge of £1.00 per mile

All week (Monday to Friday): £336 plus mileage charge of £1.00 per mile

## **Learn to drive a Minibus (MiDAS training)**

Learning to drive a minibus with our MiDAS training course can save you a great deal in driver fees: MiDAS training per person: £60 + £5 for a hi-vis jacket if you don't have your own and £5 MiDAS Minibus Driver's Handbook

### **Important to know**

General terms of booking

There is a minimum of 4 hours charged per booking

If a booking is for a time that covers both normal and 'off-peak' hours of service, then Driver charges will be split into peak and off-peak costs and charged pro-rata.

### **Cancellation charges**

You can cancel your booking free of charge up to 48 hours before your booking time

If you have to cancel with under 48 hours' notice a fee of £30.00 applies

### **Late return of vehicles**

If you return the vehicle late, a charge of £40 applies

### **If you make a mess**

As a courtesy to the next group using the vehicle, we expect vehicles to be returned in the condition that you collected them. If we need to clean up after you, then the following charges apply:

Vehicle returned with interior that needs sweeping out: £25.00

Vehicle returned needing an interior valet: £55.00

### **Driving yourself**

To drive an HCT Group minibus you must:

- be MiDAS trained
- complete the MiDAS training within three attempts
- have a FULL driving licence
- be over the age of 21 years and have been driving for a minimum of two years

### **If you have an 'at fault' accident**

There will be an excess of up to £300 payable by Groups where volunteer drivers are responsible for at fault accidents/incidents. This does include incorrect fueling, interior / exterior damage and flat batteries (as a result of not switching off radio / lights).

Where an accident/incident has taken place whilst under your hire with your volunteer driver, they will be required to undertake a further MiDAS training course at the full cost to ensure that they are driving to the required standard. They will not be authorised to drive HCT vehicles, until they do.

**HCT Group reserves the right to change these prices at any time**